

**COUNTY OF LOS ANGELES DEPARTMENT OF MENTAL HEALTH  
PROGRAM SUPPORT BUREAU  
QUALITY IMPROVEMENT DIVISION  
CULTURAL COMPETENCY COMMITTEE MEETING MINUTES**

**Date:** August 13, 2014

**Present:** Andy Vigil, Drew Child Development; Bruce Wheatley, Inner City Industry; Harold Turner, NAMI Urban LA; Haydeh Fakhrabadi, OASOC; Isidoro Gonzalez, DMH-ASOC; Karla Lagunas, El Centro del Pueblo; Leticia Ximenez, DMH CGRD; Luis Escalante, WET; Luis Garcia, Tri-City MHS; Lupe Ayala, SA 7; Ranie Riley, Women's Community Reintegration Center; Reyna Leyva, SA 4 Admin; Roxana Linares, PSB-QID; Ruth Tiscareno, DMH/P.A. Spa 7; Sandra Chang Ptasinski, PSB-QID; Sharon Lyle, AAA UREP Co-Chair; Tomas Martinez, Pepperdine University; Yue Hua Xu (Vicki), DMH SA 3

**Paritcipants via Webex:** Dennis Murata, PSB Deputy Director.

Agenda Items	Comments/Discussion/Recommendations/Conclusions	Action Item	Person(s) Responsible
<b>Welcome &amp; Introductions</b>	Attendee introductions		
<b>Review of Minutes</b>	Minutes reviewed and approved.		Co-Chairs
<b>ESM Update</b>	<ul style="list-style-type: none"> <li>Drs. Marc Borkheim and Trudy Washington are serving as PSB-Cultural Competency Unit (CCU) liaisons to the SA Quality Improvement Councils (SA QIC) and Underrepresented Ethnic Populations (UREP) Subcommittees. In this capacity, they will attend the SA QIC and UREP meetings to provide updates on the CCU - including the CCC activities, and gather information related to cultural competency needs to establish a feedback loop between these Committees, the CCU and CCC.</li> <li>Per the PSB-Quality Assurance Bulletin No. 14-03, the</li> </ul>		Sandra Chang Ptasinski, Ph.D.

	<p>Services Request Tracking System (SRTS) has replaced the Initial Request &amp; Referral Logs for Culture Specific Mental Health Services. Providers will document preferred language requests and cultural considerations on the SRTS.</p> <ul style="list-style-type: none"> <li>• The Short-Doyle/Medi-Cal Organization Provider's Manual specifies guidelines for documentation of "Cultural Considerations" on pp. 10-11.</li> <li>• The CCU is still collecting CCC membership demographical information for purposes of tracking the Committee's cultural and linguistic diversity, and for the Cultural Competency Plan Requirements (CCPR)</li> <li>• The CCU is awaiting the release of the 2014 CCPR by the Department of Health Care Services. No specific date for release has been identified yet.</li> <li>• Dr. Sandra Chang Ptasinski handed out copies of the following diagrams for their relevance to today's meeting discussion on Health Neighborhoods: <ul style="list-style-type: none"> <li>○ "Achieving Health &amp; Mental Health Equity at Every Level" by the CA Department of Public Health</li> <li>○ "County of Los Angeles Health Neighborhood Conceptual Framework"</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Sandra Chang Ptasinski will email these background documents to the CCC</li> <li>• CC Demographics table passed around during the CCC meeting</li> </ul>	
<b>CCC Workgroups goals and objectives</b>	<ul style="list-style-type: none"> <li>• Mission, Vision, Goals Workgroup <ul style="list-style-type: none"> <li>○ The workgroup is working on a draft that will be brought to the CCC for input</li> </ul> </li> <li>• Outreach and Presentations Workgroup <ul style="list-style-type: none"> <li>○ Two presentations are being developed. One of them will be on the LACDMH values and goals related to cultural competency</li> </ul> </li> <li>• Data Workgroup <ul style="list-style-type: none"> <li>○ Work is being done on outcome measurements and needs assessment data</li> <li>○ The Workgroup is looking at reports on service delivery to cultural diversity. For example, children,</li> </ul> </li> </ul>		

	<p>juvenile justice, women reintegration, poverty by zip code, diversity of population, and poverty indicators</p> <ul style="list-style-type: none"> <li>• Training Workgroup <ul style="list-style-type: none"> <li>○ No update available</li> </ul> </li> <li>• CRDP Alignment <ul style="list-style-type: none"> <li>○ Workgroup in its conceptualization phase and considering the following: <ul style="list-style-type: none"> <li>– Provide trainings on the CRDP reports and the CCU's matrix of CRDP recommendations in the skid row geographical area</li> <li>– Work with ethnic groups not represented in CRDP reports</li> <li>– Bruce Wheatley, Co-chair, offered to assist by gathering community-based organizations to collaborate</li> <li>– Sharon Lyle, co-lead, will contact the CRDP authors to request a presentation on the reports</li> <li>– Also considering faith based participation</li> </ul> </li> </ul> </li> </ul>		
<p><b>Discussion on alignment of CCC workgroups with LACDMH's Health Neighborhoods concept</b></p>	<p>How will the CCC workgroups assist in the creation of LACDMH Health Neighborhoods?</p> <ul style="list-style-type: none"> <li>• The CCC reviewed the two diagrams distributed for today's discussion <ul style="list-style-type: none"> <li>○ County of Los Angeles Health Neighborhood Conceptual Framework</li> <li>○ California Department of Public Health diagram on Achieving Health &amp; Mental Health Equity at Every Level</li> </ul> </li> <li>• General feedback on Health Neighborhoods <ul style="list-style-type: none"> <li>○ Health Neighborhoods must be conceptualized as a continuum of services</li> <li>○ Each culture should determine the community partners to include in LACDMH's Health</li> </ul> </li> </ul>		

	<p>Neighborhoods</p> <ul style="list-style-type: none"> <li>○ In preparation for Health Neighborhoods, unmet need based on cultural and linguistic characteristics of the population need to be established</li> <li>○ Health Neighborhoods to be based on the kinship system that includes informal supports</li> </ul> <ul style="list-style-type: none"> <li>• The County of Los Angeles Health Neighborhood diagram feedback: <ul style="list-style-type: none"> <li>○ Needs to include employers and community-based organizations</li> <li>○ Needs to include culturally and linguistically appropriate services</li> <li>○ Incorporate cross training of services and multi-disciplinary cultural competency trainings</li> <li>○ Health Neighborhoods diagram to include secure environments</li> <li>○ Needs to include recreational activities that build socialization skills within the community</li> </ul> </li> <li>• Conclusion: Presentations on Health Neighborhood efforts will be beneficial to advance CCC workgroup discussions on Health Neighborhoods</li> </ul>	<ul style="list-style-type: none"> <li>• Rigo Rodriguez and Kathleen Kerrigan will invited to present on Health Neighborhoods</li> </ul>	
<b>Announcements</b>	Information on upcoming trainings was provided.		
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>▪ Wednesday, September 10, 2014, 1:30 pm to 3:30 pm at 550 S. Vermont Ave, 10<sup>th</sup> floor conference room, Los Angeles CA 90020</li> </ul>		

Respectfully Submitted,